

SHARMA OFFICE SOLUTIONS

Pune | GSTIN 27ABCDE1234F1Z5 (sample)

QUOTATION

QUOTATION NO. QT/2026-27/001	DATE 01 Oct 2026	VALID TILL 16 Oct 2026
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Bill To

Brightline Accounting Services

Baner, Pune

Subject: Supply of furniture for new office cabin

#	Item	Qty	Unit	Rate (Rs.)	GST	Amount (Rs.)
1	Mesh back office chair with arms, height adjustable	6	Nos	4,850.00	18%	29,100.00
2	Executive table 5 ft x 2.5 ft, with side drawer unit	1	Nos	14,500.00	18%	14,500.00
3	Workstation table 4 ft x 2 ft, laminate top	4	Nos	6,200.00	18%	24,800.00
4	Steel storage cupboard, 4 shelves, with lock	2	Nos	9,800.00	18%	19,600.00
5	Visitor chair, cushioned, fixed base	3	Nos	2,350.00	18%	7,050.00
6	Delivery and assembly at site	1	Job	2,500.00	18%	2,500.00

Taxable value	97,550.00
GST @ 18%	17,559.00
Grand Total	Rs. 1,15,109.00

Terms & Conditions

- Valid for 15 days from the quotation date.
- 50% advance with order, balance on delivery.
- Delivery within 7 working days of advance.
- Manufacturer warranty: 1 year on chairs against manufacturing defects.

For Sharma Office Solutions



Authorised signatory

Bank / UPI (sample)

Sample Bank, A/c 000123456789, IFSC SAMP0001234

UPI: sharmaofficesolutions@upi



Scan to Pay (sample)

Sample for reference. GSTIN, bank and UPI details are made up. Confirm GST rates with your accountant.